

Police Officer
West Valley-Mission Community College District

Description:

The West Valley-Mission Community College District is seeking a talented individual to fill the position of Police Officer.

Comprised of two colleges, West Valley College and Mission College, we are located in the heart of Silicon Valley. Our staff and faculty are among the most qualified in the state and our students appreciate our two colleges for our friendly staff and supportive atmosphere.

This position provides general law enforcement on assigned shifts, performs patrol duties in uniform without limitations by vehicle or foot to protect life and property, while ensuring the safety and security of students, staff and visitors to the colleges. The Officer will be guided in his or her duties by those directives promulgated by the West Valley-Mission Community College District, including: oath of office, mission statements, vision statements, core values, quality statements, and business plans, as well as department policy and procedures.

Applicants who possess the knowledge, skills, and life experiences to address the cultural and educational needs of a culturally diverse student population are encouraged to apply.

This position is open until filled. First review of applications will begin July 17, 2023.

Assignment:

Full-time, 12 months per year (may include nights, weekends, and holidays), in 4/10-hr shifts. District police coverage is seven days per week, 20 hours per day. Patrol Shifts typically rotate every six months. Assignments may include West Valley College (City of Saratoga) and/or Mission College (City of Santa Clara), relief shifts, special assignments and/or investigation duties. All police candidates are required to successfully complete a comprehensive POST approved in-service field training program. One-year probationary period, after completion of field training program. This position is represented by the Peace Officers Association (POA) employee bargaining unit.

Salary and Benefits:

Current full salary range for Police Officer is Steps A-I; \$102,660 – \$140,568

Hiring Salary Placement:

- Entry level – Step A-C: \$8,555.00 – \$9,461.00 (monthly);
- Initial salary placement for a new bargaining unit member who is not a “Lateral Officer” shall be based upon the qualifications identified in Steps A-C above. Higher steps may be authorized by the Associate Vice Chancellor, Human Resources upon recommendation of the District Chief of Police at the time of appointment for a highly qualified individual, based on years of experience in rank, education, specialized training or certification, or other factors when it is considered to be in the best interest of the District.

Benefits include:

- Employer-contributed medical, dental and vision for employee, spouse and dependents.
- Employer-paid long-term disability for employee.
- Employer-provided life insurance.
- 14 paid holidays, plus 1 floating holiday annually.
- 80 hours vacation leave accrued annually.
- 96 hours sick leave accrued annually.
- Shift differential.
- POST Intermediate and Advanced certificate pay
- Specialty Assignment pay
- Bilingual pay
- \$1000 longevity award annually after 10 years of service and \$1,500 longevity award annually after 15 years of service.
- CalPERS retirement [3% @ 55 for Classic Members; 2.7% @ 57 for New Members].
- Position is union affiliated.

Minimum Qualifications:

Any combination of experience and education that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

1. Understanding of, and sensitivity to the diverse academic, socio-economic, ethnic, religious and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.

AND

2. Equivalent to an Associate's degree from an accredited college with major coursework in administration of justice or a related field;

AND

3. One year of responsible law enforcement experience.

LICENSE & CERTIFICATE:

- Possession of, or ability to obtain, an appropriate, valid California driver's license.
- Possession of, or ability to obtain, a Basic Peace Officer Standards and Training (P.O.S.T.) certificate, including firearms and other tactical equipment use.
- Possession of, or ability to obtain, valid American Red Cross C.P.R., First Aid, and AED certification.
- Must be a United States citizen, or permanent resident alien who has applied for citizenship.

Examples of Duties and Responsibilities:

Duties may include, but are not limited to, the following:

- Investigate conditions hazardous to life or property; respond to emergency and non-emergency calls for service and assistance in a variety of situations.
- Conduct surveillance, inspect property and persons, search and check buildings, people, vehicles and objects; secure and protect property, accident and crime scenes.
- Patrol specific areas in vehicle, on foot, or on bicycle.
- Respond to mutual aid calls for service to other jurisdictions; may perform duties on off-site grounds and properties owned, operated, controlled, maintained or administered on behalf of the college district, or on properties in close proximity to the college campuses.
- Perform crowd control and maintain order at accidents, crime scenes, and/or special events; direct traffic at public events and on campus.
- Identify, pursue and arrest suspects; detain violators, by means of reasonably objective, lawful use of force if necessary; restrain and or subdue individuals by means of standard police techniques using approved equipment; guard prisoners.
- Promote good community relations; conduct public relations activities including presentations to community and student groups, staff and others; work in cooperation with other public agencies as needed.
- Perform traffic enforcement and control duties; photograph or draw diagrams of accident scenes, interview principals and eyewitnesses, review facts of incidents, and issue citations as necessary.
- Appear in criminal and traffic court as required.
- Administer first aid; call for back-up and medical response when needed.
- Conduct investigations of suspicious persons and situations, safety hazards and unusual or illegal activity; conduct criminal investigations for narcotics and alcohol violations, property crimes, and crimes against persons; inspect persons and property, including searching and checking buildings and/or vehicles; collect and secure evidence.
- Administer roadside sobriety and intoxilyzer tests; evaluate subjects for evidence of being under the influence of alcohol or drugs.
- Write clear and concise reports; read and may create law enforcement bulletins.
- Attend various training as required.
- Build and maintain positive working relationships with co-workers, other district employees and the public using principles of good customer service.
- Foster an environment that embraces diversity, integrity, trust, and respect.
- Be an integral team player, which involves flexibility, cooperation, and communication.
- Perform related duties as assigned.

For more information on this position and to apply, please visit our website at the following link: <https://apptrkr.com/4536946>

Applicants who, due to a disability, require accommodation to complete the application, testing or interview process, please contact Human Resources at (408) 741–2174 to arrange for assistance.

West Valley-Mission Community College District is an Equal Opportunity Employer.