

Chief Executive Officer (CEO)

[Western Identification Network, Inc. \(WIN\)](#)

Rancho Cordova, CA

Recruitment Point of Contact e-mail: WinRecruitment@winid.org

How to Apply: Submit your resume which clearly demonstrates your qualifications to the Recruitment Point of Contact e-mail (above).

Who WIN Is:

The Western Identification Network (WIN) is a consortium of state and local law enforcement agencies that have implemented a shared network and an Automated Biometric Identification System (ABIS) processing services bureau to provide the ability to search the criminal and civil fingerprint records of these member agencies. At present, WIN facilitates the ability to search more than 29 million Western state fingerprint records. WIN is a 501(c) (3) non-profit, formed by western law enforcement agencies as a cooperative government venture to provide an ABIS Service Bureau, including interfaces to other state and local agencies in California and Nevada. WIN policy direction is provided through a Board of Directors comprised of member law enforcement managers. WIN vendor outsourcing agreements are managed by WIN staff based in Rancho Cordova, California in accordance with WIN Board policy direction.

Summary of Duties

This position is the Chief Executive Officer of the organization and administers and directs the daily functions of the Western Identification Network (WIN) to include member, staff, and vendor operations. Primary services include:

- WIN Policy Management
- WIN Member and Service Provider Leadership
- WIN Operations Oversight
- WIN Fiscal Oversight

Desired Knowledge, Skills, and Abilities

- Knowledge of local, state, and federal information and identification processes relating to the criminal justice system.
- Knowledge and understanding of WIN's mission and objectives. General knowledge of large-scale ABISs.
- Knowledge of ABIS processing, operations, and data communication networks.
- Ability to identify and control system use through the development and administration of WIN policy and procedures.
- Skills to create and negotiate service and purchase contracts with providers.
- Knowledge of federal grant processes and legislative processes at the state and federal level.

- Ability to accurately interpret statistical and narrative fiscal, management, and criminal justice system information. Ability to deal effectively with vendors, users, and law enforcement personnel at the local, state, and federal levels.
- Technical and analytical skills to effectively manage staff, including knowledge of current personnel practices.
- Knowledge of budget preparation and monitoring.
- Ability to develop and articulate organizational goals and secure support.
- Outstanding verbal and written communication skills.
- Must be able to pass a comprehensive background check that will minimally include a fingerprint-based criminal history records check, credit check, and additional measures.

Education and/or Work Experience

- A bachelor's degree from an accredited college or university with major course work in business administration, public administration, criminal justice administration, or closely related field
- Seven years' work experience, two years of which involved the management and supervision of agency operations comparable to WIN's ABIS. This includes the implementation and coordination of computer equipment, vendor/client negotiations, contract development and administration, and budget preparation and implementation.
- An equivalent combination of education and experience in which the applicant has demonstrated possession of the entry-level knowledge, skills, and abilities.

NOTE: Management experience working for an identification bureau or ABIS can be substituted for the required education on a two-for-one basis (two years of experience for one year of education).

Benefits

- Generous Leave Package to include personal leave, sick leave, maternity and parental leave, bereavement leave, military leave and more
- Monthly transportation allowance
- Eleven (11) paid holidays, plus one personal holiday per year
- Employer paid Health, Vision and Dental Insurance plus no-cost life insurance
- 401(k) Retirement Plan with employer contribution
- Relocation expense reimbursement available
- Employer paid or reimbursed business travel expenses

WIN Is an Equal Employment Opportunity Employer

WIN is an equal employment opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws.

This policy applies to all employment practices within our organization, including hiring, recruiting, promotion, termination, layoff, recall, leave of absence, compensation, benefits, training, and apprenticeship. WIN makes hiring decisions based solely on qualification, merit, and business needs at the time.