



CITY OF MIAMI
is accepting applications for the position of:
POLICE CHIEF

An Equal Opportunity Employer

SALARY: \$194,909.47 - \$228,367.50 Annually

JOB CODE: 8380-20200928-EXEC

FLSA CODE: Exempt position

OPENING DATE: 09/28/20

CLOSING DATE: 10/30/20 05:00 PM

NATURE OF WORK:

This is an executive level position which reports to the City Manager and is responsible for directing, planning and overseeing departmental activities. The incumbent occupying this position is expected to have extensive knowledge of the principles and practices of modern law enforcement practices; and must have the ability to develop and analyze policies and procedures, and be able to make effective recommendations for their improvement. The incumbent will also be required to have excellent communications skills.

ESSENTIAL FUNCTIONS:

An individual in this position is responsible for, but not limited to: formulating departmental rules and regulations, preparing the departmental budget and short and long range strategic plans; Coordinating and administering divisions through subordinate personnel; coordinating and monitoring external assigned officers involved in high level and confidential federal or related investigations; reviewing internal investigations of members of department for alleged misconduct; working closely with the Offices of the Mayor, City Commissioners, the City Manager and other city departments to keep the media, the citizens of Miami and city employees informed; directing the actions of all sworn and civilian employees to ensure proper compliance with related laws, labor contracts, departmental orders and pertinent rules and regulations; meeting with command staff to discuss projects, formulating procedures and new programs, resolve operational problems and generally keep abreast of relevant issues affecting the City and Police Department may mobilize force during emergencies, such as civil disturbances; attending and making presentations to the City Commission, professional, civic and community groups; overseeing the hiring and discipline of all police personnel (sworn and civilian); reviewing performance reports prepared by subordinates and reviewing employee performance evaluations as provided by subordinate professional staff; participating in the development and/or revisions of local, state, federal or other laws and regulations that may impact law enforcement activities within the City; and performs other related duties as required.

MINIMUM REQUIREMENTS:

Fifteen (15) years of progressively responsible law enforcement experience which must include five (5) years of executive management and Police command staff experience.

Bachelor's degree in Public Administration, Police Science, Criminal Justice, Management or a related field.

Federal Bureau of Investigation National Academy Associates (FBINAA) certification or comparable is highly desirable. Masters degree is preferred.

NOTE:

Eligibility to obtain State of Florida certification as a sworn Police Officer in accordance with State Statute 943.13 is also required within six (6) months of employment.

DOCUMENTATION REQUIREMENTS:

PLEASE READ CAREFULLY.

Applicants, including City of Miami employees, must upload and submit attached copies of the following documents with the employment application.

Please be sure to attach all required documents to your employment application each time you apply. Uploaded documents remain in your online profile but they will not attach automatically and you will be deemed ineligible without the proper documentation.

ALL DOCUMENTS SUBMITTED MUST BE CLEAR, LEGIBLE, AND IN PROPER FORMAT.

THE FOLLOWING DOCUMENTS ARE REQUIRED AT TIME OF APPLICATION AND ARE ACCEPTABLE FORMS OF PROOF:

Proof of education in the form of diploma, official/unofficial transcript of Bachelor's degree in Public Administration, Police Science, Criminal Justice, Management or a closely related field.

Foreign diplomas/degrees must be submitted with a credential evaluation report from an approved credential evaluation agency*.

Translations of diploma/degrees are not accepted. If degree/diploma does not reflect the academic major on its face, transcripts indicating degree completion must be submitted.

Audit/Academic reports are not accepted as substitutions for college transcripts.

***Approved Credential Evaluation Agencies:**

Credential evaluation reports showing the United States equivalency for academic credentials earned in other countries may be provided by:

- An accredited four-year college or university in the United States, OR
- A current member of the National Association of Credential Evaluation Services ([NACES](#)), OR
- A current member of the Association of International Credential Evaluators ([AICE](#)), OR
- A recognized Professional Organization

For additional list of approved credential evaluation agencies visit the [Florida Department of Education](#).

NOTE: Please be sure to attach all required documents to your application each time you apply. Uploaded documents remain in your profile, but they will not attach automatically, and you will be deemed ineligible without proper documentation.

Additionally, applicants must detail any related experience on the employment application or risk disqualification. Resumes may be attached, however; information must be clearly detailed on the employment application, as resumes are not accepted or reviewed in lieu of the employment application.

It is the applicant's responsibility to ensure that all required documents submitted with the employment application are in a format that is acceptable, clear and legible for eligibility determination or risk being disqualified.

Applicants, including City of Miami employees, must completely detail their work experience on the employment application or risk being disqualified. Resumes are not required and will not be reviewed in place of the employment application.

It is the applicant's responsibility to update their online profile with personal data, work

experience, education, and certifications, when submitting application(s), failure to do so may result in disqualification.

Applicants must provide a valid email address in order to receive notification of eligibility.

NOTE: Submit a new application each time you apply for a city job. Proof of education (diplomas, degrees, certifications, if required) and other documentation required to meet minimum requirements must be submitted at time of application unless otherwise indicated in the job announcement. Foreign degrees, certificates or diplomas require transcript evaluations by American colleges, universities, or a NACES approved transcript evaluation service, which determine reciprocity to education in the United States.

Veteran's preference is awarded in accordance with Florida state statute 295. All Forms DD-214 must be submitted with the application, and must be legible. In addition to the DD-214, applicants who have been awarded combat campaign/expeditionary medals that are not reflected on the Form DD-214 must submit supplemental documents from the U. S. Department of Defense that demonstrate possession of a combat campaign/expeditionary medal by the closing date. If veteran's preference is being claimed, questions related to military service must be answered on the application form. To receive disabled veteran's preference, proof of a permanent service-connected disability or a current (less than 1 year old) letter of disability from the Department of Defense or Veteran's Affairs that indicates the percentage of disability must be submitted with application. City employees and City of Miami residents may also receive preference during the hiring process. For more details, please visit the City website.

Prior to employment, successful completion of a background investigation will be required, and depending upon the type of position a medical examination may be required. Appointment (including promotions or transfers) to certain positions may require a drug screen, and be contingent upon submission of official transcripts. The City of Miami is an equal opportunity employer and does not discriminate.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.miamigov.com/employment>

POLICE CHIEF
RV

You may apply directly by clicking here:
Apply for City of Miami Police Chief

OUR OFFICE IS LOCATED AT:
444 SW 2nd Avenue, 7th floor
Miami, FL 33130
(305) 416-2170
TTY: 711 or 800-955-8771 (Florida Relay Service) FAXES NOT ACCEPTED
hrrecruitment@miamigov.com

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POLICE CHIEF Supplemental Questionnaire

* 1. Have you attached a copy of your proof of education? Proof of education must be in the form of college diploma, official/unofficial transcripts of your Bachelor's degree in Public Administration, Police Science, Criminal Justice, Management or a closely related field. Your diploma(s) and/or transcripts MUST be uploaded with your application for employment before the closing date. If not, your application will be deemed ineligible.

Yes No

* Required Question