



The City of Henderson, Nevada  
is welcoming qualified applications for:

## Deputy Police Chief



### **SALARY:**

\$4,604.56 - \$7,083.93 Biweekly  
\$119,718.49 - \$184,182.29 Annually

**OPENING DATE:** 09/22/20

**CLOSING DATE:** 10/19/20 03:00 PM

### **POSITION OVERVIEW:**



The City of Henderson is pleased to announce an open recruitment for the position of Deputy Police Chief. The ideal candidate will have a proven track record in law enforcement, demonstrating in depth operational knowledge as well as significant law enforcement leadership experience that included serving as a team builder and mentor.

Henderson, Nevada's second largest city, is booming! The U.S. Census ranked Henderson the 12th-fastest-growing city in the country, with over 300,000 residents and counting. We have several exciting projects underway and are excited to welcome the Henderson Silver Knights, Haas Automation, Raiders Corporate Headquarters, Google Data Center, and Amazon. It is certainly an exciting time to join our leadership team!

Under general direction of the Police Chief, assists in the planning, directing, and coordinating of activities in the Police Department and is responsible for the supervision of Police personnel; performs complex administrative and professional work involving the coordination, management and oversight of the staff, operations, and activities within the Operations Command or Support Services Command of department; and performs related duties as assigned.

**Pursuant to the Henderson City Charter, this is an unclassified position not covered by the City of Henderson Civil Service Rules. This means that the incumbent's employment is at-will, and may be terminated with or without cause or notice, at any time by the incumbent or the City.**

[Click here to view a complete copy of the job description and physical requirements.](#)

### **MINIMUM QUALIFICATIONS:**

- Bachelor's degree from an accredited college or university in criminal justice, police science, criminology, public or business administration, or a related field.

- Note: An equivalent combination of related training and experience may be considered
- Twelve (12) years of progressively responsible law enforcement experience, to include five (5) years of supervisory experience, all of which will have occurred in a medium to large Police Department or law enforcement agency with at least two years at the rank of Captain or its equivalent rank for lateral applicants.
- Must possess a Nevada Peace Officer Standard Training (P.O.S.T) Category I Basic Certificate, or obtain within twelve (12) months of appointment as a condition of continued employment
- Must possess and maintain a valid Nevada or "border state" driver's license, as defined by NRS 483
- Must obtain a Nevada Police Officers' Standards and Training (P.O.S.T) Executive Professional Certificate within six (6) years of appointment.
- All required licenses and certificates, as mandated by local, state, and federal laws, or as required herein, must be maintained as a condition of continued employment
- Must pass a nationwide fingerprint-based record check, and a wants/warrants check.
- Must complete Security Awareness and National Crime Information Center (NCIC)/Nevada Criminal Justice Information System (NCJIS) certification within six months of hire/transfer and be recertified every two years. Must maintain certifications in NCIC/NCJIS as a condition of continued employment.
- Desirable: Successful completion of the qualifying period at the rank of Police Captain with the Henderson Police Department
- Desirable: Graduation from one or more of the executive managerial educational institutions: Senior Management Institute for Police (SMIP) or the FBI National Academy, Southern Police Institute, or Northwestern Management Course.

#### **REQUIRED DOCUMENTS/ASSESSMENT INFORMATION:**

##### **DOCUMENTS REQUIRED AT THE TIME OF APPLICATION:**

- 1) Completed Employment Application
- 2) Completed Supplemental Questionnaire
- 3) Resume and Cover Letter

##### **ASSESSMENT DATES:**

All applicants will be notified via e-mail or telephone of their application status and the assessment dates/times/locations after the closing date of this announcement.

Weeks of October 19 & 26: Phone Screenings (for most qualified candidates)

Week of November 16: Interview Panel Process

Week of November 30 or December 7: Final Selection Interviews (will be conducted in person)

***The assessment and selection process for this position will take place on the dates listed above. All candidates who wish to be considered for this position will need to be in Henderson, Nevada, and make themselves available to participate in the assessment process at any time on any of the dates listed above.***

##### **SELECTION PROCESS:**

The selection process will begin with an employment application package screening, with the best qualified candidates being invited to participate further in the assessment process. This process may include any combination of written, performance, and oral assessments to evaluate job-related education, experience, knowledge, skills, and abilities. The City will provide reasonable accommodation to qualified individuals with disabilities. It is the responsibility of the candidate requiring accommodation to contact the Human Resources Department in writing prior to the close of the recruitment.

Appointment may be subject to the successful completion of a post offer pre-employment background investigation and medical/physical examination, including a drug/alcohol test. Please see the job

description to view the physical requirements. The City reserves the right to modify selection devices and test instruments in accordance with accepted legal, ethical, and professional standards.

*NOTE: E-mail communications will be sent from senders with the extension: @cityofhenderson.com. You may need to adjust your spam blocker to ensure that you receive e-mail notifications from the City of Henderson.*

**WHERE TO APPLY:**

The Human Resources Department must receive the completed City employment application and **all required documentation** by the closing date and time listed on this announcement. **The employment application must be accessed through our website, [www.cityofhenderson.com/human\\_resources](http://www.cityofhenderson.com/human_resources) and submitted electronically following the online links. When applying online, applicants must complete the employment application in its entirety to be considered for this recruitment.** Resumes **WILL NOT** be accepted in lieu of the completed employment application. Decisions on an applicant's qualifications for the above position will be made solely on the materials submitted at the time of application.

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APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT: [http://www.cityofhenderson.com/human\\_resources](http://www.cityofhenderson.com/human_resources)

HUMAN RESOURCES IS LOCATED AT: City Hall, 2<sup>nd</sup> Floor, 240 Water Street, Henderson, NV 89015

MAILING ADDRESS: City of Henderson, Human Resources, 240 Water Street P.O. Box 95050, Henderson, NV 89009-5050

PHONE: 702.267.1940 TDD SERVICES FOR THE HEARING IMPAIRED: (702) 267-1425 FAX: 702.267.1901

24-HOUR JOB LINE: 1-877-CITY JOB (248-9562)

**AN EQUAL OPPORTUNITY EMPLOYER**

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