

## SENIOR PRINCIPAL

### Police Executive Research Forum

The Police Executive Research Forum (PERF) is seeking a Senior Principal to oversee policy/research projects and draft written reports, joining a team of collaborative leaders and doers from a range of backgrounds who are united by an urgent need to make a difference in policing and public safety.

A Washington, DC-based national think tank, PERF is the leading organization developing national policy, research, and training and technical assistance to improve policing. PERF is at the forefront of police reform, innovation, and best practices. Our work has never been more important than it is today.

PERF is known for getting things done quickly and responding to emerging crises with creative ideas and clear guidance. We work with a diverse group of police practitioners and policymakers across the country and around the world in shaping policy and providing technical assistance. We are funded by leading philanthropies, federal grants, and PERF programs such as our leadership programs, executive search, and management services. Visit [www.policeforum.org](http://www.policeforum.org) to learn more about PERF's programs and their impact on the policing profession.

**Key Responsibilities:** PERF Senior Principals are central to the organization's success. Working with a diverse team, the successful candidate will have the following responsibilities:

- Directing and drafting written reports and overseeing project planning and implementation in collaboration with policing officials, expert consultants, and PERF staff
- Supervising project staff
- Collecting and analyzing data
- Assisting with proposal writing, fundraising, and grant monitoring to meet reporting requirements and deliverables

**Qualifications:** The ideal candidate will bring:

- Superior writing skills: the ability to present ideas, findings, and recommendations effectively is essential
- 8 -10 years of work experience in positions of increasing responsibility in research, police management, criminal justice, journalism, writing, or a related area
- Experience with the design and execution of social science research and/or demonstration projects, and knowledge of evidence-based policing practices
- Ability to effectively manage multiple projects simultaneously
- Bachelor's degree (master's, Ph.D., or J.D. preferred) in criminology, sociology, political science, public administration, or related field
- Collaborative leadership style that promotes a dynamic team culture in a fast-paced environment
- Demonstrated skills in time management, personal organization, and priority-setting to meet goals related to projects, proposals, and administrative tasks

- Strong interest and commitment to the mission and work of PERF
- Excellent project management skills (practical program experience and grant management experience are required)
- Knowledge of and practitioner experience in the substantive area of policing is a plus.

**Compensation:**

Salary commensurate with experience. PERF offers competitive salaries and excellent benefits, including a generous retirement plan; medical, dental, and vision insurance; flexible spending account; life insurance; and professional development opportunities.

**All Applicants Welcome:**

Diversity is a core value of PERF, and we are passionate about building and sustaining an inclusive working environment. We welcome applicants of all backgrounds who have the requisite project management and writing skills. We encourage applications from all genders, races, ethnicities, and ages, as well as veterans and people with disabilities.

**To Apply:**

Interested candidates should submit a cover letter, resume, and writing sample of at least 500 words to [perfapplications@policeforum.org](mailto:perfapplications@policeforum.org).