Title: Tactical Communications

Recommended Time: 2 hours (not including possible scenario-based training exercise)

Primary Audience: Patrol Officers

Module Goal: Through classroom instruction, discussion, exercises, and a video case study, the student will learn basic principles and concepts of tactical communications and develop the necessary skills to safely and effectively communicate during many critical incidents. The student will learn key active listening and verbal and non-verbal skills that are especially valuable for defusing tense situations and gaining voluntary compliance from subjects. (Note: agencies may also choose to run a scenario-based training exercise at the end of this module or as part of Module 6, Integration and Practice.)

Required Materials: Digital presentation (Power Point and video); lesson plan; easel pad and markers (For scenario-based training, safety equipment/weapons and role player) **Learning Objectives:** At the completion of this course, students will be able to:

- Use a range of communications skills to their tactical advantage.
- Explain the concepts and importance of active listening and demonstrate the use of key active listening skills.
- Explain how non-verbal communications affect interactions with others and demonstrate the use of key non-verbal communications skills.
- Demonstrate key verbal communications skills that are critical to defusing tense situations and gaining voluntary compliance.
- Develop and use a variety of alternatives to shouting "drop the knife" if that command does not generate compliance after repeated uses.

Recommended Time Allocation			
	Unit	Recommended Time (minutes)	
1	Learning Activity–1 (Assessment)	20	
2	Active Listening Skills	15	
3	Non-Verbal Communication Skills	15	
4	Verbal Communication Skills	15	
5	Learning Activity-2 (Large Group Exercise)	15	
6	Learning Activity-3 (Video Case Study)	30	
7	Learning Activity-4 (Scenario) - Optional *		
8	Recap and Discussion	10	
Total		120	

^{*} These estimates do not include the time needed to conduct a scenario-based training exercise. Agencies that choose to run a scenario at the end of this module (as opposed to running all of their scenarios in Module 6) will need to budget in additional time here.

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Overview: Today's police officers have more and better equipment and technology than ever before. Yet, almost every encounter between police and the public <u>starts and ends with words</u>. Most encounters require a more nuanced approach than the traditional "ask-tell-make" method of communications. Officers are more effective and safer when they can use words and other communications skills to their tactical advantage – to gain <u>voluntary compliance</u>, and thus minimize the need for force. Tactical communications skills are especially important when dealing with persons in mental health or other crises. Many of these skills are adapted from crisis and hostage negotiations training and are backed by science. Although negotiators may have to use these skills only occasionally, patrol officers can apply them every day.

NOTE: The previous module touched on communications skills in dealing with persons in crisis. This module provides more details and context.

I. Learning Activity – 1 (Assessment)

Activity: Assessment Group Project

Activity Time: 20 minutes

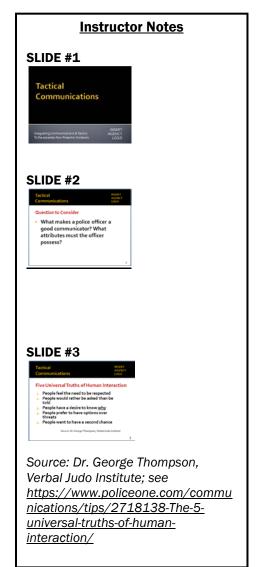
Activity Learning Objective: An assessment exercise that serves as an introduction to the Tactical Communications module

Required Equipment: Easel pads, markers

Facilitator Instruction: Break the class into small groups. Provide each group with markers and easel pads. Each group will have 10 minutes to brainstorm and record the attributes of a police officer they know who is an effective communicator. Each group will delegate a spokesperson who will present the findings to the class.

<u>Wrap up</u> with a discussion of the points on **Slide #3 – Five Universal Truths of Human Interaction.** You can <u>ask</u> the class if they agree/disagree with the list, and why or why not.

- 1. People feel the need to be respected
- 2. People would rather be asked than be told
- 3. People have a desire to know why
- 4. People prefer to have options over threats
- 5. People want to have a second chance



Encourage the class to keep these ideas in the back of their minds throughout this module.

II. Active Listening Skills

Many people don't actually listen; they are simply waiting to talk. That is why it is so critical not to interrupt and to pay close attention to what others are saying (and, sometimes, what they're not saying). It takes effort to listen – and it takes skill to <u>listen to understand</u>, not simply to respond.

A. Common misconception:

- 1. Communication is about being a good talker
- 2. In reality, it's about being a superb listener
- 3. Hearing is easy listening is hard
- 4. What are some of things you can do to be a good and active listener?

B. Follow the "80-20 rule"

- 1. Ask the class if they know what the "80-20 rule" is
 - a. Invest 80% of communication time in listening
 - b. Devote just 20% to talking
- 2. Why this emphasis on listening? Because <u>listening</u> = <u>intel gathering</u> about the subject's ...
 - a. Intentions and capabilities
 - b. Mental health history and medications
 - c. Criminal history / past violence
 - d. Emotional and behavioral triggers "hot buttons"
 that might escalate the situation further
 - e. "Hooks" (things that might calm the subject) which you can leverage to de-escalate
- 3. Two practical benefits of active listening ... of keeping the subject talking:
 - a. That's time he/she is not doing something to threaten you or others
 - b. More time to get additional resources to the scene

Instructor Notes

SLIDE #4



Emphasize that these are NOT "soft skills." These skills, combined with sound physical tactics, are what keep officers safe day in, day out.

For more active listening tips, see https://www.mindtools.com/CommS kIl/ActiveListening.htm

Another video: "Talk to Me: Active Listening Skills from NYPD Hostage Negotiators":

http://www.crisisnegotiatorblog.com/2016/10/active-listening-skills-from-nypd.html

SLIDE #5



The Louisiana State Police helped to pioneer this concept, which is now used in many police training programs

A big component of active listening is asking "open-ended" questions that are designed to get the subject talking. That is covered on p. 12, below.

Active listening is a key element of CDM Step 2: Assess Situation, Threat and Risks,

C. Listen to understand and learn - not to respond

- Often, people hear a few words from someone else and immediately begin thinking about their response
 - a. It's impossible to be a good "active listener" if you do that
- 2. Take your time when you're listening
 - a. Be patient, let the person finish their thought, and listen carefully
 - b. Try to understand their perspective
 - c. Demonstrate empathy
 - d. All this can lead to voluntary compliance
- 3. One officer ("contact") may be doing the talking ... but all officers on scene should be listening
 - Again, to pick up intel and understand the subject's perspective
- Also, pay attention to body language and non-verbal cues – not just the person's words
 - c. Important for everyone's safety

D. Reduce distractions

- Stay focused on the subject, and ask the subject to focus on you
- 2. Environmental distractions (e.g., alarms, vehicles, etc.)
- Public distractions (e.g., people who videotaping or questioning you and your actions)
- 4. Fellow officers (e.g., backup, mutual aid, etc.)
- If feasible, consider turning down your radio it can distract you and upset the subject
- 6. If you're the contact officer, rely on others to provide cover, crowd management, etc., so you can focus on listening and communicating

Instructor Notes

SLIDE #6



There are three levels of listening: (1) your agenda, (2) the subject's story, (3) the subject's values and beliefs. An effective "active listener" moves beyond (1) to fully understand (2) and (3). (Source: Police Scotland)

To change another person's actions (i.e., gain voluntary compliance), you need to first understand their perspective. That's why listening is so important.

Active listening is a critical part of the **Behavioral Change Staircase** (see Module #3, p. 17)

SLIDE #7



Emphasize that this requires coordination and teamwork on the part of responding officers—establishing roles and sticking with them.

E. Demonstrate you are listening

- 1. Send the message that you care are empathetic
- 2. Physical cues to show you are listening
 - a. Eye contact
 - b. Facial expressions
 - c. Posture
 - d. Calm, open-handed gestures
- 3. "Minimal encouragers"
 - a. Nod your head
 - b. Say, "uh-huh," "I hear what you are saying," etc.
- 4. Reflect, paraphrase and summarize
 - a. Repeat last few words the subject said
 - b. "So, what you are saying is that you are upset with your boss"
- 5. Acknowledgment
 - Acknowledge that the subjects' problems are a big deal to them
 - Acknowledge the emotions associated with the crisis (e.g., fear, anger, anxiety, etc.)
 - c. Never belittle or dismiss their problems
 - d. Be respectful, fair, non-opinionated

F. Use silence to your advantage ("effective pauses")

- Don't interrupt or feel the need to respond (verbally)
 right away to everything the subject says
- Allow the subject time to finish people in behavioral crisis may have trouble putting words/thoughts together – be patient
- 3. If there is no threat and the subject is comfortable with silence, don't be in a hurry to talk
- 4. Silence may prompt the subject to talk more to reveal more information and intelligence you can use

Instructor Notes

SLIDE #8



Non-verbal communication is covered in detail in the next unit.

In general, avoid saying "I understand." That can be a trigger for some people in behavioral crisis.

Some agencies and organizations use the acronym LEAPS:

Listen

Empathize

Ask questions

Paraphrase

Summarize

For background, see

http://www.managetowin.com/blog/ 2014/5/14/leaps-forward.html

Don't agree with or fight against hallucinations or delusions, but do react to their feelings. If the subject says, "I'm Jesus and I'm all powerful. You need to leave me alone!" you can say "I hear that you want to be left alone. I can't leave because..., but I can take a step back to give you more space."

SLIDE #9



Remember: the dialogue is supposed to be all about the subject, not about you. Don't let periods of silence be awkward for you and, therefore, prompt you to start talking. You want to encourage the subject to talk.

- Silence can be an effective way to <u>enforce boundaries</u>, redirect someone who is yelling at you
 - You can't argue with someone who won't argue back
 - Puts pressure on subject to end the silence, start communicating (not yelling) again

III. Non-Verbal Communication Skills

Studies show that much of communication is non-verbal. Only part of any message is conveyed through words; the rest is projected through (1) physical cues such as facial expressions and gestures, and (2) vocal elements such as tone. Research also tells us that when words and non-verbal elements don't align or contradict each other, people tend to believe the non-verbal. Perception always trumps intention. Understanding and paying attention to the non-verbal and tonal aspects of their communications can give officers a tactical advantage, which in turn can help to defuse volatile situations.

Optional: If you want to add some humor to the presentation, the video, "Big Bang Theory of Body Language," may be appropriate. The video is brief: 2:37.

A. Project the right body language

- 1. Posture
 - a. Interview stance (for safety and communications)
 - b. No cross-armed stances
 - c. Don't send signal you're here to resolve the situation as quickly as possible
- 2. Appearance
 - a. Look sharp, act sharp, be sharp
- 3. All part of the first impression
 - A subject in behavioral crisis will likely react to how you look before reacting to what you say
 - b. Project a sense that you care

Instructor Notes

Option: if you know of a good, quick Active Listening exercise, insert it here. At a minimum, encourage students to think about and practice active listening skills during the scenarios, as well as on breaks, etc.

SLIDE #10



The end of this module discusses the concept of "emotional contagion" — that your words and actions are contagious. If you're calm and under control, there's a greater chance the subject will be as well. You can introduce the "emotional contagion" concept here and ask students to keep it in mind throughout the module.

SLIDE #11



Available at https://www.voutube

https://www.youtube.com/watch?v= ApvEhdSjP2g

SLIDE #12



Remember: your appearance needs to match the words you're using.

B. Make eye contact

- 1. Powerful non-verbal de-escalation technique
 - a. Presents you in strong, stable manner
 - b. Provides subject with a calming focal point –
 especially important for people in crisis
 - c. Allows you to observe the subject for signs of extreme or inappropriate responses (officer safety)

Officers should ...

- a. Look directly at the subject, focusing on the face (still scanning body and hands, for officer safety)
- b. Maintain eye contact, even if the subject doesn't
- c. In some cultures, constant, direct eye contact is avoided – adjust accordingly
- d. With some escalated persons, prolonged eye contact may be perceived as a challenge and won't help in de-escalation attempts – again, adjust accordingly

C. Use open-handed gestures

- 1. Open hands communicate honesty and caring
- 2. Versus ...
 - a. No hand gestures (indifferent)
 - b. Hands hidden (untrustworthy plus subject may think you're hiding something)
 - c. Hands clasped (nervous or tentative)
 - d. Arms folded (indifferent, aggressive)
- 3. Open hands in front of the body
 - a. A defensive (not offensive) posture
 - b. But provides for quick tactical response if needed
- 4. Complement hand gesture with <u>head gestures</u> too
 - a. Occasional nodding sends signal that you are listening and understand

Instructor Notes

SLIDE #13



In Police Scotland, officers are trained to sometimes remove their hats so a subject can see the officers' eyes more clearly.

For more cultural considerations, see http://www.brighthubeducation.com/social-studies-help/9626-learning-about-eye-contact-in-other-cultures/

SLIDE #14



<u>Demonstrate</u> to the class what you mean by an open-handed gesture.

For more on hand gesture considerations, see https://www.psychologytoday.com/blog/brain-wise/201209/your-handgestures-are-speaking-you

D. Modulate your tone of voice

- Using the exact same words but with different tones can create a sense of either comfort or aggravation
- Match your tone to the needs of the situation be calm and moderate, whenever possible
- Recognize that some people can't hear / clearly understand what you are saying (e.g., deaf/hard of hearing, some people suffering from mental illness)
- 4. You can be both <u>positive and assertive</u> ("strong command voice") without being <u>aggressive</u>
- 5. Don't answer a raised voice by raising your own voice
 - a. Try to bring the subject down to your tone
 - Yelling/shouting sends signal that <u>you're</u> out of control
- Sometimes you may need to raise your voice to get a subject's attention and gain compliance
 - a. If that doesn't work, bring the tone down and try something else
 - b. Be flexible
 - c. No profanity

Instructor Notes

SLIDE #15



IV. Verbal Communication Skills

What you say is still important. This includes both the words you choose and the way in which you use them. Precise and professional verbal communication is especially important today. Many police interactions are video- and audio-taped by members of the public and posted online. Other interactions are captured on police body-worn cameras, with some eventually released to the public as well.

A. Use the team concept to communications

- Develop a plan decide roles ahead of time (whenever possible)
- 2. Only one officer speaks ("contact officer")
 - a. Other officers provide cover, secure perimeter, other functions
 - b. If contact officer is having success, then stick with that
 - c. If communication is breaking down, then switch roles be flexible
 - d. If subject tries to talk with other officers, redirect him/her back to contact officer
 - e. Avoid having multiple officers talking, providing direction at the same time – this is confusing (especially for people with mental illness) and can be dangerous
- 3. Even with one contact officer, <u>all officers need to be</u>

 <u>listening</u> gathering more information/intel

B. Use words to establish rapport, show empathy

- You get only one chance at a first impression it can set the tone/trajectory for the entire incident
- 2. Introduce yourself get (and use) the subject's name
- Use vernacular of the subject speak on his/her terms

Instructor Notes

SLIDE #16



Many of these techniques are basic Negotiations 101. Hostage negotiators use them all the time. They can be easily and effectively applied to patrol officer encounters as well.

SLIDE #17



Teamwork – especially contact and cover roles – is covered in greater detail in Module #5 – Operational Safety Tactics.

For example, you don't want to have one officer saying, "Put your hands up," with another officer saying "Get on the ground." Confuses both the subject and officers.

SLIDE #18



Think how you would introduce yourself at a social gathering.

- 4. Be <u>patient and tolerant</u> let people work through their range of emotions
- 5. Always be truthful
 - a. Never get caught in a lie you might not recover
 - b. It's better to say "I'm not sure" and go to something positive – "What I do know is I am here to help you"
- 6. Don't make promises you can't keep
- 7. <u>Show empathy</u> (not the same as sympathy or agreement)
 - a. Imagine it were a loved one in the subject's shoes
 - b. Try to find out more about the person interests, "hooks"

C. Ask open-ended questions

- A key element of active listening is asking the right questions
- 2. Especially "what" ... "how" ... and "why" questions
- These questions generate discussion provide you with more information
 - a. What happened? Can you tell me?
 - b. How are you feeling? (Not, "How are you doing?")
 - c. How can I help you? (Not "Calm down, relax!")
 - d. Why are you holding a knife?
- Minimize the use of "closed" (yes-no) questions they're not as effective as open-ended questions in getting someone to talk
- Exception: you're trying to elicit a specific piece of information
 - a. What is your name?
 - b. Are you supposed to be taking medication?
 - c. Are you currently taking your medication?

Instructor Notes

Sympathy is a feeling of care and concern for someone, accompanied by a wish to see him or her better off. Empathy is the ability to recognize and share the emotions of another person—to see someone else's situation from his or her perspective and share those emotions. For a short video explaining the differences, see https://www.youtube.com/watch?v=1Evwgu369Jw.

Another way to look at this process is "Connect ... then Direct." As in, establish a connection, then direct the person toward stability and voluntary compliance.

SLIDE #19



The New York City Police Department emphasizes active listening through an approach called **PRIME SOS**:

Paraphrase
Reflect/mirror
"I" message
Minimal encourager
Emotional labeling

Summarize
Open-ended questions
Silence

- Encourage conversation, without dominating/ steering it
 - a. Remember the 80-20 rule
 - Follow up questions with acknowledgments,
 encouragers, clarifications, empathetic responses
- If you don't understand the subject's response, ask more questions to clarify
 - a. "I hear you saying _____. Is that correct?"

D. Provide clear, single questions or commands

- Keep it simple a person in crisis may not be able to handle multiple questions or complex requests
- 2. If you give multiple commands, subject may hear and respond to only the last one
 - a. "Take your hands out of your pockets ... and move away from the vehicle"
 - Subject may do only the latter, creating a safety risk
- 3. Expect to have to repeat questions or commands
- 4. Explain your actions whenever possible the "why"
 - a. "I'm opening the door so I can make sure you're safe"
 - b. "I'm handcuffing you because I want to make sure everyone is safe"

5. Provide options

- 1. Don't talk yourself into a corner or give ultimatums
 - a. "Drop the knife or I'll shoot"
 - b. Ultimatums can be particularly counterproductive in "suicide-by-cop" situations
- 2. Don't turn a dialogue into a debate
 - Especially if someone is delusional, don't argue with or debate their reality

Instructor Notes

The Seattle Police Department uses a similar approach called **MorePies**:

Minimal encouragers
Open-ended questions
Reflecting/mirroring
Emotional labeling
Paraphrasing
"I" Statements
Effective pauses
Summarizing

SLIDE #20



Whenever possible, explain both "what" you're doing and "why" you're doing it. (Dr. George Thomson: People have a desire to know why)

SLIDE #21



- 3. Offer reassurance
 - a. "No one is going to hurt you"
- 4. Make it personal
 - a. "I'm going to make sure you're safe"
- 5. Allow the subject to save face
 - a. Give them options to resolve a situation
 - If possible, make it seem as if the resolution was their idea
 - b. "If you leave the store now, we won't arrest you"

6. Emotional contagion

- Your words and actions are contagious
- 2. What direction are you taking the encounter? Toward more chaos? Or toward <u>voluntary compliance</u> and a peaceful resolution?
- 3. If you're displaying fear, anger, frustration, or aggression – through your words, voice tone and body language ... those emotions will "leak out" and become contagious
- If you're displaying calm, control, empathy, and patience ... those emotions will become contagious to everyone, including the subject
- Remember: you are the person in control here exercise that control with your actions and words

Instructor Notes



Courtesy of Detective Jeff Thompson, NYPD

Respect breeds respect. Anger and aggression breed anger and aggression.

V. Learning Activity-2 (Communications Exercise)

Activity: Group Exercise **Activity Time:** 15 minutes

Activity Learning Objective: To identify and use alternative and more productive ways of saying some common phrases police may be inclined to use during a critical incident.

Required Equipment: Easel pads, markers

Facilitator Instruction: As a class, go through the following phrases (or other phrases you may have) and come up with alternatives that are more effective in trying to establish a dialogue, create stability, and gain voluntary compliance from a subject in crisis. Instructor should write each phrase at the top of a sheet of easel paper. Ask students to write down alternatives on a sheet of people at their places. Ask for volunteers to state what's wrong with the original phrase and to offer an alternative. Write the students' suggestions on the easel pad. Some alternatives are suggested here.

This exercise should be done at a fairly rapid pace: spend no more than a few minutes on each phrase. Get students engaged. Facilitators should be demonstrative in stating each initial phrase and calmer in repeating back the alternatives. In addition to the words themselves, voice modulation is an important part of this exercise.

Phrase: "Come here!" (threatening)

<u>Alternatives</u>: "Let's talk." "Can we talk about it?" "I want to know what's going on?"

Phrase: "Calm down!" (critical of others' behavior)

Alternatives: "Talk to me." "It will be all right." "I can hear how angry / upset you are." "Let me know when you are done; then we can talk."

Instructor Notes

SLIDE #23



This exercise is based on "anti-peace phrases" developed by Dr. George Thompson and the Verbal Judo Institute.

Phrase: "What's your problem?" (adversarial)

Alternatives: "How can I help?" "What can I do for you?"

Phrase: "You should / should not do" (judgmental)

<u>Alternatives</u>: "What do you want to do?" "What options have you considered?"

Phrase: "What do you want me to do about it?" (evasion of responsibility)

<u>Alternatives</u>: "I may not be able to solve that, but here are some options for you."

Phrase: "I'm not going to say this again." (condescending)

Alternatives: "I will say it again - please listen carefully."

Phrase: "Drop the knife! Drop the knife! Drop the f***ing knife!" (Verbalizing the presence of a knife is important to alert other officers/witnesses to the possible threat, but if this command doesn't work after 3 or 4 times, you probably need to pivot)

<u>Alternatives</u>: "Why don't you put down the knife and we can talk."

"Why are you holding that knife?"

"Are you planning to hurt someone with that knife?"

"I'm concerned when you carry that knife – you might hurt yourself or someone else."

("I-when-because" phrases)

"What can I do for you? I'm here to help you."

Instructor Notes

SLIDE #23 (cont.)



VI. Learning Activity-3 (Video Case Study)

Note

This exercise is to illustrate how a team of officers used some of the tips and techniques that are covered in this module to respond to a person in crisis.

A few reminders:

- Set up the video ahead of time; provide background and context.
- Remind students that the video is not "perfect;" the purpose is not to judge or second-guess the officers' actions or render a grade. Rather the video illustrates the real-world challenges officers face. The purpose is to generate discussion on how these challenges can be handled as safely and effectively as possible. We are not suggesting this was the only possible course of action in this case.
- Start and stop the video at the indicated times, then discuss with the students. Ask them open-ended questions about what they are seeing. If needed, the Training Guide provides some suggested discussion points. Try to tie the discussion back to the learning points in this Module.

A. Set up the video

- 1. Daytona Beach, FL
- 2. May 2016
- Report of a suspicious woman pacing outside a mental health facility holding a knife
- 4. Multiple officers respond

B. Start the video

- 1. Stop at 2:35 and discuss
 - a. Initiated communications from a distance that didn't work so they moved closer
 - b. Coordinated/communicated with other civilians, officers
 - c. Assessed threat and approached slowly
 - d. When he got close, what is the first thing he did? ... Called her by her name and introduced himself (as "Ricky," not as "Officer")

Instructor Notes

SLIDE #24



Video available at https://www.youtube.com/watch?v= MzbVm9UdSFg

2. Restart ... Stop at 8:10 and discuss

- a. Officers asked (mostly open-ended) questions ... To initiative conversation ("Want to talk to us?") To elicit information ("Thinking about hurting yourself?" "What's your diagnosis?" "And medications?")
- b. Provided options

"Put down the knife, and we can talk – get you help"

"I can make these other guys go away. We can have a conversation and make you feel better."

- c. Offered reassurance and respect "We're here to help you" "Please"
- d. Officer went on radio to try to get more information about the subject
 Got correct spelling of her name
 Directed other resources
- e. Two officers were talking

 A problem here?

Better to have just one officer talking?

- f. Sergeant moved to railing

 Trying to make a connection

 Easier to hear her
- 3. Restart ... Stop at 12:45 and discuss
 - a. More open-ended questions

"Where are you from?"

What's your intention with the knife? Want to hurt anyone else?

Have you felt this way before? Any issues you're dealing with?

Instructor Notes

- b. Identified and tried to use "hooks"
 New York Yankee tattoo asked about the team
 Cigarettes attempted to make a trade
- c. Not forcing the action
 "Take your time to work up to it"
 Comfortable with silence
 Not sending any signals that you need to wrap this up quickly
- 4. Restart ... Stop at 13:05 and discuss
 - a. Even when you do everything pretty well, you can't always get voluntary compliance

She moved toward building – cover officer used less-lethal (Electronic Control Weapon) Sustained serious injury – went into seizure Officers rendered first aid and revived her

- 5. Any final thoughts or comments?
 - a. Anything you might have tried to get Karen to comply voluntarily?
 - b. How was officers' "emotional contagion?"They stayed cool so did the subject

VII. Learning Activity-4 (Scenario #1) - Optional

If the timing and sequencing of your class allow, consider running Scenario #1 at this time. Detailed instructions are in Module 6, pp. 10-13. Otherwise, the scenario can be run later.

Activity: Tactical Communications Scenario-Based Exercise **Activity Time:** 60-120 minutes (depending on number of students)

Activity Learning Objective: Utilize and apply the active listening, non-verbal and verbal communications skills covered in Module 4, plus the concepts and skills from earlier modules.

Instructor Notes

As you will see, the subject begins to move and a cover officer uses his TASER. The subject falls backward on the concrete, cutting her head open.

The last 90 seconds of the video show officers securing the subject and rendering first aid. It is optional if you want to show that part.

VIII. Recap and Discussion

- A. Quick Recap
 - Active listening listening to understand, not just respond (80-20 rule)
 - 2. Non-verbal communications may take precedence over your words watch your posture, hands, tone of voice
 - 3. Try to have a dialogue, not a debate
 - 4. How? By asking open-ended questions, providing options, active listening
 - 5. "Emotional contagion" you should be the person in control – try to make your actions and words contagious
- B. Any final lessons learned from the module? (can record on easel pad)
 - Ask each student to identify one new thing he or she learned
 - 2. Or, one skill set he or she plans to focus on in the future
- Review any specific agency policy considerations not previously discussed (as appropriate)
- D. <u>Distribute</u> class evaluations of the module (if appropriate)

<u>Instructor Notes</u>





One option is to go back to the information collected in Learning Activity–1 and ask the class if they have any different thoughts on what a good police communicator looks like.